

SCHEDULE 1

SERVICES

1. Project definition and background

ARPASS, in partnership with several local authorities and Netball New Zealand is seeking to commission a “Blueprint” for the provision of Netball Facilities in the Auckland region. This “Blueprint” will be focused on implementation of the Netball New Zealand draft National Netball Facilities Strategy in the Auckland region and building on the 2008 ARPASS commissioned Auckland Regional Netball Facilities Project. It will be an action plan to guide and drive development and investment into the future.

Netball is a growing sport for participation in Auckland and it is critical that sufficient quality courts are provided in a network across the Auckland region in a sustainable manner and accessible to the region’s population of netball players.

2. ARPASS overview

ARPASS is a joint initiative of SPARC, Auckland Regional Council, Franklin District Council, Papakura District Council, Manukau City Council, Auckland City Council, Waitakere City Council, North Shore City Council, Rodney District Council, Counties Manukau Sport, Sport Auckland, Sport Waitakere and Harbour Sport and the Ministry of Health.

The strategy implementation is governed by governance representatives from each strategy partner. The Strategy Director is employed by a board combining the chairs of the 4 regional sports trusts and 3 members of the community representing stakeholder agencies / sectors.

The current Chairman of ARPASS is Mr Colin Dale

The strategy was adopted by the signing of a memorandum of understanding between all partners in September of 2005 who contribute resources towards the implementation of the strategy projects.

This project is a collaborative project with Netball New Zealand, Auckland City Council, North Shore City Council and the other regional TLA’s through ARPASS and will ensure a regional approach is taken to the deliver of netball facilities in the region.

ARPASS Vision

“Auckland is a region where physical activity through exercise, sport, active transport (such as walking and cycling) or active recreation, is a way of life.”

The Strategy outlines the necessary actions to achieve this vision under the following four goals:

- I. **Regional Collaboration** – effective regional collaboration is developed between Local Authorities, Regional Sport Trusts, Regional Sports Organisations, Health sector, the Education sector, Iwi and Maori communities, other ethnic groups and other stakeholders in addressing regional physical activity and sport issues.
- II. **Participation** – Implement regional initiatives that increase Auckland physical activity levels.

- III. **Sport** – Develop initiatives that ensure sport in the region grows its capability to deliver quality sporting experiences and environments to players, coaches, administrators and volunteers.
- IV. **Regional Facilities** – Current and future regional facilities are planned, developed and managed to serve the current and future needs of all Aucklanders.

3. **Project Objectives**

- ⇒ To ensure a network of netball facilities are provided across the Auckland region that are accessible, sustainable and provide quality experiences to the players and officials.
- ⇒ To have a prioritised implementation plan for the development of facilities across the region that is supported by the RSO's and centres
- ⇒ To have guidelines for the development of quality facilities.

4. **Scope**

The project will cover all netball facility provision in the Auckland region. It will exclude parts of Netball North's area outside the region.

The "Blueprint" will cover provision of facilities primarily at "grassroots" level and will be guided by the Auckland Regional Netball Facilities Project and National Netball Facilities Strategy for sub regional, regional and national facilities provision.

It is intended that all previous data and information gathered as part of the development of the Auckland Regional Netball Facilities Project and National Netball Facilities Strategy will be used to inform the development of this "Blueprint" and that any further primary data gathering will be limited in nature.

Additional opportunities for provision will however need to be canvassed eg: schools facilities

5. **Deliverables**

- ⇒ A Blueprint for the delivery of a network of netball facilities across the Auckland region including a prioritised action plan. The Blueprint to provide for a "continuum" of facilities from outdoor hard courts through to indoor courts.
- ⇒ Guidelines for the development of netball facilities including situations where netball co-locates with other sports in a multi-sport environment such as indoor court facilities.

Visitor Solutions Methodology

Stage	Methodology Description	Rationale / Description	Output /Outcome
Stage 1	Briefing	<p>Undertake a detailed briefing meeting / workshop with the members of the client's project team to:</p> <ul style="list-style-type: none"> • Identify issues and opportunities • Finalise and sign off the brief and methodology • Establish key milestones / meeting dates • Agree communication channels • Identify key stakeholders • Identify relevant background information • Agree key workshop dates. 	<p>Finalised:</p> <ul style="list-style-type: none"> • Brief and methodology • Communication protocols • Confirmed stakeholder list. • Secondary data source list.
Stage 2	Secondary Data Review	<p>Collate and review all secondary data including:</p> <ul style="list-style-type: none"> • National Netball Facility Strategy • Auckland Region Netball Facility Strategy. • Additional Background studies and previous research considered appropriate. <p>In addition to the published data we will review the background working documents and data utilised in developing both the National and Regional Facility Strategies. This will include details of the centres, participation trend data, demographic data (2006 Census and Population Projections).</p> <p>Collate and review all other secondary data which may be relevant including audit of potential school facilities through Councils, College Sport, RSO's, and Centres.</p> <p>Secondary data relating to establishing guideline for the development of netball facilities will also be identified and feed into the parallel process.</p>	<p>Secondary data review examining areas such as:</p> <ul style="list-style-type: none"> • Trends. • Issues. • Demographic projections. • Management solutions. • Best practice.
Stage 3	Review Current Information	<p>Compile and circulate all current information to individual centres identified through previous studies and annual returns to NNZ.</p> <p>The purpose will be:</p> <ul style="list-style-type: none"> • Verification of current team information and details of the centre provided through the survey of centres for the National Strategy • Identification of any additional usage / teams not identified through the annual audit • Identification of current facility issues or locally identified priorities. • Identification of any new / potential facilities (including schools) • Identification of un affiliated netball competitions. <p>We will work closely with the regions to review the information and engage with the centres.</p>	<p>Detailed understanding of the current position with all centres within the region.</p>

Stage	Methodology Description	Rationale / Description	Output /Outcome
Stage 4	Regional Workshop	<p>Undertake a regional workshop for representatives of all the centres, RSO's and Local Councils. The workshop will consider:</p> <ul style="list-style-type: none"> • The Netball New Zealand Facility Strategy • The ARPASS / Council Strategic Context • Purpose of the Study and timeframes • Discussions on: <ul style="list-style-type: none"> ○ Making the national strategy happen in the region (changing demographics, capacity at centres, accessibility etc), ○ Criteria for identifying regional priorities. <p>ARPASS to identify an independent facilitator for the Regional Workshop.</p>	Engagement of all of the centres and understanding of the national and Regional approach.
Stage 5	Follow up with Individual Centres (as required)	<p>Follow up site visits and meetings with key stakeholders at individual centres as appropriate.</p> <p>This stage will follow up on any specific issues identified through the workshop where additional engagement with individual centres. It is not intended that site visits will be required with all centres and an allowance has been made for 4 site visits.</p>	Clarification of centre specific issues.
Stage 6	Centre Specific State of Play	<p>Based on the analysis of Stages 2 and 3 we will produce a State of Play report for each centre. This will include:</p> <ul style="list-style-type: none"> • Overview and fit with the National and Regional Facility Strategies. • Centre specific review of current and potential future demand • Overview of the current centre operation • Identification of centre specific issues • Analysis of the current challenges • Analysis of the potential future options (in line with the National and Regional Strategies). 	Current Position, Future Demand and Range of Development Options identified for each Centre.

Stage	Methodology Description	Rationale / Description	Output /Outcome
Stage 7	Key Stakeholder Workshop	<p>A detailed workshop with representatives of the client team to review the current state of play, future demand issues and range of options across the region. The workshop will include representatives for:</p> <ul style="list-style-type: none"> • ARPASS • Netball New Zealand • RSO's • Council's. <p>The workshop will also consider and review the guidelines for the development of netball facilities.</p>	Regional Review of the State of Play and Range of Future Priorities.
Stage 8	Centre Specific Workshops	<p>12 detailed workshops with representatives of each of the centres within the Region to review the current state of play and prioritise the future options at each centre.</p> <p>This will be an important stage of the process to ensure that there is understanding of the process and 'buy in' to the future options and to ensure all of the centre specific facility issues are considered.</p> <p>The workshops will also consider and review the guidelines for the development of netball facilities.</p>	Regional Review of the State of Play and Range of Future Priorities on a Centre by Centre Basis.
Stage 9	Draft Centre Specific Action Plan	<p>Develop detailed centre by centre action plans based on the outcomes of the workshops at Stage 5 and 6.</p> <p>The action plans will be evidence based and linking back to the National and Regional Facility Strategies.</p>	Draft, evidence based, Centre specific action plans.
Stage 10 & 10a	Consultation on Draft Centre Specific Action Plans	<p>The draft centre specific action plans will be circulated to each of the centres for review and comment. The draft action plans will be emailed to each centre for review. This will include a submission process to feedback on the document overall as well as line by line review.</p> <p>The consultation will also consider the draft guidelines for the development of netball facilities developed through the parallel process.</p> <p>Stage 10a is the sign off by each centre of the Centre Specific Action Plans.</p>	Feedback on Centre Specific Action Plans

Stage	Methodology Description	Rationale / Description	Output /Outcome
Stage 11	Regional Blueprint	<p>A draft regional Blueprint will be developed identify Regionally:</p> <ul style="list-style-type: none"> • The demand for netball • Future growth • Current facility issues • Regional priorities for development <p>The Regional Blueprint will also include:</p> <ul style="list-style-type: none"> • Centre by Centre action plans • Guidelines for the development of netball facilities. 	A Draft Regional Blueprint.
Stage 12	Key Stakeholder Workshop	<p>A detailed workshop with representatives of the client team to review the Draft Regional Blueprint.</p> <p>This will consider the draft Regional Blueprint and feedback from the individual centres.</p>	Draft Regional Blueprint considered by Key Partners
Stage 13	Final Regional Blueprint and Action Plans	A finalised Regional Blueprint and Action Plans will be developed following the Key Stakeholder Workshop.	Regional Blueprint Finalised