

# NETBALL NEW ZEALAND

## Service Award



### Procedure for Nomination

A Netball New Zealand Service Award is a prestigious award that recognizes an individual who has made a significant contribution to the game of Netball that has enhanced the game at local level, regionally, nationally and/or internationally.

#### Pre-requisite for Nomination

Any person nominated for a Service Award must have a service award and/or life membership award in their Regional Entity and/or Centre. The exception to this is where a person is nominated by the Board of Netball New Zealand in recognition of their service at national and/or international level.

#### Basis for Award

Material provided for a Service Award nomination should be informative, accurate and detailed. All material necessary for assessing the nomination must be supplied as this is the material that will be used to assess whether an award should be recommended or not.

When a nomination is being assessed, consideration shall be given to the following:

- the level at which the contribution was made;
- the length of time over which the contribution was made;
- the quality of the contribution made and, in particular, its contribution to the game.

#### Procedure for Nomination

Nominations may be made by a Regional Entity, Centre or the Board of Netball New Zealand (the Nominator) of a person it considers to have the requisite qualifications. A nomination must be made on the official form, available from Netball New Zealand and from its web site.

All relevant information should be provided (including dates), as the assessment of the nomination will be based on the material supplied. Information supplied shall consist of:

- Personal details relating to the nominee (name, address etc);
- Factual information detailing:
  - positions held
  - years of service (for which dates must be supplied)
- Service may be accumulated from different entities and different parts of the game.
- Paid employment should be included but, on its own, will not be sufficient and must be supported by other service.
- Information must be verified by an official of the entity/body in which the service occurred.
- Where service relates to more than one entity, a separate verification must be given by each one.
- A statement provided by the nominator outlining the contribution on which the nomination is based.

The nominator shall assemble all material relating to the nomination and forward it to the Netball New Zealand office no later than 31 October.

Material that is inaccurate, unsubstantiated or incomplete is likely to result in the nomination being declined.

#### Consideration of Nomination

The Netball New Zealand Life Membership and Service Award Committee, appointed by the Board of Netball New Zealand, shall consider the nomination and determine whether a Service Award should be recommended. Netball New Zealand will advise the nominator of the result of the Committee's recommendation (which is not subject to appeal or review).

**Approval of Nomination**

The Netball New Zealand AGM shall consider any recommendation and decide by a 2/3 majority vote whether an award should be conferred.

A Service Award badge shall be presented to a successful nominee.

**Unsuccessful Nominations**

The Netball New Zealand Life Membership and Service Award Committee gives careful consideration to each nomination. The decisions it makes are final, and no correspondence can be entered into with regard to a nomination. Nominations may be resubmitted subsequently, but it is expected they will include additional and/or more detailed material to support the nomination being made.

**Posthumous Award**

A nomination will not be considered for a deceased person. In the event that a person dies after the Life Membership Committee has recommended an award be made, the Council Meeting shall still consider the recommendation and decide if a posthumous award should be conferred.



## NETBALL NEW ZEALAND Nomination for Service Award

Before completing this form, Nominators should read the Procedures for Nomination for Service Awards available from the Netball New Zealand office and from its web site

Section 1: Details of Nominee		
<b>Full Name of Nominee</b>		
<b>Other names the Nominee may have been known by</b>		
<b>Postal Address of Nominee</b> <i>please include postal code</i>		
<b>Awards for service to Netball</b>	<b>Name of Award</b>	<b>Award date</b>
Centre Awards held		
Regional Awards held		
National Awards held		
International Awards held		
Section 2: Details of Nominator		
<b>Title of Nominator</b>		
<b>Contact Person</b>		
<b>Postal Address</b> <i>please include postal code</i>		
<b>Names of other Nominators providing details of service</b> <i>refer Section 4</i>	<b>Regional Entity/Centre</b>	<b>Contact Person</b>
<b>Signature</b>	<b>Date</b>	

**Section 3: Record of Service to support Service Award Nomination**

*If service has occurred in more than one entity (refer Section 2), submit a SEPARATE page for each entity.*

**Name of Nominee**

**Title of Nominator**

*Paid work may be included in any section, but the contribution needs to exceed this. Please indicate clearly service that is paid work. If you are unable to verify any information please mark this with an asterisk (\*).*

**PLAYER**

<i>Level</i>	<i>Details</i>	<i>Dates</i>

**UMPIRE/PANEL**

<i>Level</i>	<i>Details</i>	<i>Dates</i>

**COACH/MANAGER/TEAM OFFICIAL**

<i>Level</i>	<i>Details</i>	<i>Dates</i>

**ADMINISTRATION**

<i>Level</i>	<i>Details</i>	<i>Dates</i>

**OTHER**

<i>Level</i>	<i>Details</i>	<i>Dates</i>

I have marked any items that I am unable to verify with \*. The reasons for this are:

On behalf of the above entity I verify that the above information is correct.

Signed

Position

Name

Date

**SECTION 4: Supporting Statement**

**Name of Nominee**

**Title of Nominator**

*State why you believe the above person should be considered for a Service Award. This statement should provide an assessment of the QUALITY of the contribution that has been made. Continue on a separate page if needed.*

**Signed**

**Date**